# INSTITUTIONAL ASSESSMENT AND ACCREDITATION
## (Effective from July 2017)

## Accreditation - (Cycle - 2)

## PEER TEAM REPORT ON

## INSTITUTIONAL ACCREDITATION OF
## Maratha Vidya Prasarak Samaj's Karmaveer Adv. Baburao Ganpatrao Thakare College of Engineering
## C-41622

**Nashik**
**Maharashtra**
**422013**

( Dr. Ashesh Tiwari )

( Dr. Nagananand Javalkar )

( P. Dananjayan )

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## Section I:GENERAL INFORMATION

| | |
|---|---|
| 1.Name & Address of the institution: | Maratha Vidya Prasarak Samaj's Karmaveer Adv. Baburao Ganpatrao Thakare College of Engineering<br>Nashik<br>Maharashtra<br>422013 |
| 2.Year of Establishment | 1998 |
| 3.Current Academic Activities at the Institution(Numbers): | |
| Faculties/Schools: | 0 |
| Departments/Centres: | 7 |
| Programmes/Course offered: | 9 |
| Permanent Faculty Members: | 115 |
| Permanent Support Staff: | 110 |
| Students: | 2140 |
| 4.Three major features in the institutional Context (Asperceived by the Peer Team): | 1. Good infrastructure<br>2. Clean and neat green campus<br>3. Parent trust with more than 100 years of legacy |
| 5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure): | Visit Date From : 09-02-2023<br>Visit Date To : 10-02-2023 |
| 6.Composition of Peer Team which undertook the on site visit: | |

| | Name | Designation & Organisation Name |
|---|---|---|
| Chairperson | DR. DANANJAYAN PERUMAL | Vice Chancellor,St Peters Institute of Higher Education and Research |
| Member Co-ordinator: | DR. DAYANAND SAVAKAR | Professor,Rani Channamma University Belagavi |
| Member: | DR. ASHESH TIWARI | Professor,INSTITUTE OF ENGINEERING AND TECHNOLOGY DEVI AHILYA UNIVERSITY INDORE |
| NAAC Co - ordinator: | Dr. Ruchi Tripathi | |

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## Section II:CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrices of the key Indicator under the respective criterion(This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

| Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrices(QlM) in Criterion1) | |
|---|---|
| 1.1 | Curricular Planning and Implementation |
| 1.1.1 QlM | **The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment** |
| 1.2 | Academic Flexibility |
| 1.3 | Curriculum Enrichment |
| 1.3.1 QlM | **Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum** |
| 1.4 | Feedback System |

### Qualitative analysis of Criterion 1

The MVP Samaj's K.B.T. College of Engineering was established in 1998 situated in 7.5 acres area in the heart of the Nashik city at approximately The institute is NAAC Accredited institute with 'A' Grade in 2017 and five of its courses are accrediated by National Board of Accrediatation (NBA) . At present the college provides four-year courses leading to Bachelor's Degree of University of Pune in the following disciplines : Mechanical Engineering, Computer Engineering, Instrumentation and Control Engineering, Electronics and Telecommunication Engineering, Civil Engineering, Information Technology along with post graduate courses in MBA and Engineering.

The college is Permanently Affiliated to Savitribai Phule Pune University(SPPU), Pune and Approved by AICTE, New Delhi. The college follows the curriculum prescribed by the SPPU covering cross cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. Some of the Institute faculty members are actively involved in designing and developing the curriculum of SPPU at various levels such as BOS, Subject chairman, Coordinators and members. The curriculum is implemented effectively adhering to the guidelines provided by BOS. Academic activities are planned and carried out by considering the Institute Vision, Mission, POs, and PSOs of different programmes. Faculty members adopt various teaching aids, effective teaching pedagogy, curriculum GAP identification and delivering content beyond the syllabus to create better learning environment. The college conducts various value addition courses, competitive examination coaching, aptitude and soft skill program and Entrepreneurship development program for overall development of students and enhance employability skills. Most of students are involved in Project Based Learning, Internship, Project Work and Field work. The college focuses on cross cutting issues by arranging various co-curricular activities. Every department having Department Advisory Board and Program Assessment Committee to accelerate the various activities, required for expected outcome. The feedback is collected from various stakeholders such as students, alumni, industry and parents. The action plan is prepared on the basis of suggestions and action taken report is communicated to IQAC. Institution has implemented 360 degree feedback system for enhancement of teaching-leaning process and support facilities. The ongoing efforts of strengthening knowledge delivery beyond syllabi should be further strengthened .

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| Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrices(QlM) in Criterion2) | |
|---|---|
| 2.1 | Student Enrollment and Profile |
| 2.2 | Student Teacher Ratio |
| 2.3 | Teaching- Learning Process |
| 2.3.1 QlM | **Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools** |
| 2.4 | Teacher Profile and Quality |
| 2.5 | Evaluation Process and Reforms |
| 2.5.1 QlM | **Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient** |
| 2.6 | Student Performance and Learning Outcomes |
| 2.6.1 QlM | **Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated** |
| 2.7 | Student Satisfaction Survey |

| Qualitative analysis of Criterion 2 |
|---|

The institute follows student-centric teaching-learning pedagogy and is committed for imparting excellence in engineering education through effective teaching learning processes to ensure overall development of the students. The college admits the students based on state government and University guidelines. The institute has well qualified, experienced and competent faculty. But number of qualified faculty should be raised. The academic calendar is circulated at beginning of academic year and institute is adhere with it. The various measures of teaching-learning and overall developmental activities are adopted to ensure quality engineering education.

The various pedagogical initiatives and teaching methods like active learning, ICT, e-resources, multi-collaborative learning, Moodle, Flipped/Google classrooms, real world problems, innovative teaching methods, video lectures, PBL, experiential and problem solving learning are applied, along with conventional methods. The students are encouraged for NPTEL and MOOC courses.

Professional organizations like ISTE, ACCE, IEEE, IEI, CSI, SAE, ISHRAE boosts engineers, to provide professional innovative mindset and leadership qualities. The institute encourages for experiential, participative and problem solving learning methodologies through industrial visits, internships, surveys, field work, project work, and competitions like Hackathon, SAE etc, but more industrial visits needs to be increased for the practical knowledge of the students.

Efforts are made to identify for weak and bright students. Weak students are assisted by providing course material, remedial classes, counselling by tutor/mentors. The bright students are encouraged for higher order 'thinking' and additional opportunities are provided to acquire advanced skills. During the pandemic, numerous online workshops and training programmes have been organized by the Institute for up gradation of teachers and students. The institute adheres with "Outcome Based Education" philosophy for measurement of attainment levels of Course Outcomes and Program Outcomes. Sincere efforts should be made to attract students for Engineering PG programs.

| Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrices(QlM) in Criterion3) | |
|---|---|
| 3.1 | Resource Mobilization for Research |
| 3.2 | Innovation Ecosystem |
| 3.2.1 QlM | **Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge** |
| 3.3 | Research Publications and Awards |
| 3.4 | Extension Activities |
| 3.4.1 QlM | **Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.** |
| 3.4.2 QlM | **Awards and recognitions received for extension activities from government / government recognised bodies** |
| 3.5 | Collaboration |

## Qualitative analysis of Criterion 3

The Institute promotes research culture amongst the faculty as well as students by facilitating and motivating them to participate in research, innovation, consultancy and patenting activities. Institute has taken initiatives to create ecosystem through R&D committee, Research & IPR policy, ED & Start-Up Cell, innovation cell, Design & Innovation Center (established in collaboration with Savitribai Phule Pune University and MHRD New Delhi) for execution of research, innovation and IPR related activities.

Institute organizes workshops, seminars, conferences and expert talks of eminent scientists and industrial persons for faculty and students to upgrade their knowledge of latest technology and development. Institute has organized few workshops/seminars/conferences during last five years.

Faculty members have received the grant of Rs 47.24 Lakhs from various Government and Non-Government agencies for implementation of research projects/schemes and earned Rs 22.76 Lakhs from consultancy work but looking to the facilities available in the institute this needs to be improved. Faculty members of the institute have published research papers in journals and chapters/research papers in edited volumes and national/International conference proceedings during but the quality of the papers needs to be improved Institute has started collaborative research work with Indian Air Force for promotion of indigenization activities.

The institute has conducted extension and outreach programs in the neighborhood community for awareness of social issues and overall holistic development of students through various established clubs (NSS, Unnat Bharat Abhiyan, nature and social, financial literacy, astronomy, cultural, techno, sports etc). The institute has received also received some awards and recognitions for extension activities from government / government recognized bodies during last five years.

Institute has provided platform to the faculty and students for interaction with outside world by signing MoUs, collaborations/linkages. The institute has granted some fund in the budget for seed funding for innovative projects of students. Students have completed few smart projects and provided innovative solutions in Covid 19 pandemic situation also. Being located in an industrial well developed region opportunity for consultancy services should be explored and also incubation center and faculty extension activities should be started.

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| Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrices(QIM) in Criterion4) | |
|---|---|
| 4.1 | Physical Facilities |
| 4.1.1 QlM | **Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution** |
| 4.2 | Library as a Learning Resource |
| 4.2.1 QlM | **Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library** |
| 4.3 | IT Infrastructure |
| 4.3.1 QlM | **Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection** |
| 4.4 | Maintenance of Campus Infrastructure |

## Qualitative analysis of Criterion 4

Institute is located in center of the Nashik City spread over 7.5 acre of Land with a built-up area of 23,639.52 square metres, The Institute has sufficient infrastructure that not only complies with regulatory body standards but also meets functional requirements. There are 34 ICT enabled classrooms, 7 tutorial rooms, 67 laboratories, 2 drawing halls, a workshop, a central library, a language laboratory, a canteen facility, and a playground.

The modern infrastructure enhances teaching and fosters a positive teaching-learning environment. The management shows a keen interest in developing and improving the institution's infrastructure to ensure the seamless operation of all academic, co-curricular, and extracurricular activities. The infrastructure facilities are properly maintained. Every department has computer labs that are used for aptitude tests, project development, and competitions. In addition to the required number of classrooms and laboratories, the college also has staff rooms and seminar halls that are well-equipped for performing daily academic activities. All stakeholders have access to amenities including departmental libraries and computer centers. In terms of hardware and software, the institute's computing facilities are adequate. Internet connectivity is available in campus via LAN over a 150 Mbps continuous leased line and Wi- Fi facility is also made available 24 × 7 but the quality of accessibility needs to be improved . The college built several indoor and outdoor sports facilities, including an indoor sports field, a playground, a yoga space, and a gym acknowledging the value of physical activities. Additionally, there is a facility for uninterrupted power supply with a generator backup and a 24-hour purified drinking water supply. The sports facility needs to be strengthened by providing more timings for sports play ground and motivating the students for participating in state and national events.

The central library has a floor size of 730.88 square metres including a reading room that can accommodate 200 students. It includes an online public access catalogue where students and teachers can reserve books. All students and staff members have access to the e-journals via LAN, remote access, and multi-user capability. The institute has established processes and practices for using and maintaining its academic, administrative, and physical facilities.

While gardening, cleaning routine civil, and electrical maintenance are managed in-house by the appropriate sections of the college, sanitary services and campus facility maintenance are outsourced. Some of the campus's major amenities include the CCTV surveillance, firefighting system, a significant area covered with parking sheds, ATM, etc.

| Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrices(QlM) in Criterion5) | |
|---|---|
| 5.1 | Student Support |
| 5.2 | Student Progression |
| 5.3 | Student Participation and Activities |
| 5.4 | Alumni Engagement |
| 5.4.1 QlM | **There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services** |

Qualitative analysis of Criterion 5

The institute provides resources and instructional strategies that are needed for the overall development of students. From the institute, students from different categories and sections have availed the benefit of various government Scholarship schemes in the last five years..

For continuous improvement in student learning, the institute has regularly taken all required initiatives for the enhancement of Soft Skills, Language and communication skills, Life skills and Computing Skills. The institute has a dedicated Training & Placement Center (TPC) and an Entrepreneur Development Cell (EDC) that provides campus placement, entrepreneurship, higher studies, industrial training & visits, internships, projects and competitive examination opportunities to the students. More than 50% of students have been placed in reputed companies but the placements in the core companies needs more attention and students successfully completed internships in different industries. Overall pass percentage of students in all programs is good and the dropout rate is also low. Institute promotes various training certification programs to students for enhancing their career opportunities. The institute has conducted number of training programs for the benefits of the students .

Every year the Institute organizes a mega cultural event "Fusion" and students participate enthusiastically. Every program of the institute has a Student Association under which various educational, cultural and social activities are organized. The institute has a well-defined mechanism for redressal of grievances of students through various committees formed as per the directions of regulating authorities.

The Institution has a registered Alumni association to strengthen the closeness and network among the alumni, faculty, and management. The Alumni Committee and Alumni Cell are active but regular meeting is to be conducted. Every department invites alumni to share their experiences with the juniors for motivating them in their future careers and helping them for placement and higher study. Apart from formal alumni association meetings, the institution also engages the alumni support in many ways such as collecting suggestions, feedback on the existing curriculum, updates on emerging trends etc. Efforts should be made to improve the student progression to higher studies and participation in competitive examination.

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| | | |
|---|---|---|
| Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrices(QlM) in Criterion6) | | |
| 6.1 | Institutional Vision and Leadership | |
| 6.1.1 QlM | **The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance** | |
| 6.2 | Strategy Development and Deployment | |
| 6.2.1 QlM | **The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc** | |
| 6.3 | Faculty Empowerment Strategies | |
| 6.3.1 QlM | **The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff** | |
| 6.4 | Financial Management and Resource Mobilization | |
| 6.4.1 QlM | **Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)** | |
| 6.5 | Internal Quality Assurance System | |
| 6.5.1 QlM | **Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities** | |

| |
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| Qualitative analysis of Criterion 6 |

The Vision and Mission statement of the institute were framed considering needs socioeconomic condition and need for adequate technical skills. The college is managed by Maratha Vidya Prasarak Samaj, one of the most learning group of the state managing number of school and higher educational institute.

The management including Governing Council, Local Management Committee, College Development Committee, Industrial Advisory Board (IAB), Principal and faculty focus on institutional goals. Principal provides effective leadership and administration for planning and implementation of academic, curricular and extracurricular activities. Institute constituted different committees to provide "decentralized administration". Predefined plans are implemented through active participation of faculty and students in various committees.

Consideration the suggestions from the stakeholder and performing environmental scan. The major objectives achieved during last five years are, permanent affiliation to Savitribai Phule Pune University, accreditation by NBA, future plans are autonomy of the institute, and foreign collaborations for higher studies and student placement. Better industry institute interactions.

The institution has effective welfare measures for teaching and non-teaching staff such as accidental insurance policy, MVP's Employee Welfare Fund , The College Teachers Society offers long-term loans, An institution's employees receive a gratuity, A faculty member are sponsored for higher education and receives reimbursement for attending local, state, and international conferences, Women's Empowerment Cell For eligible staff members, medical leave maternity leave as well as earned leave, In the case of patents, financial support to faculty.

The IQAC is functional but need to be more active. IQAC is coupled with NAAC, NBA to implement QMS

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and adhere to minimum quality standards set by the institute. The college has also developed a five year prospective developmental plan. Internal audit is inplace.

| Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrices(QlM) in Criterion7) | |
|---|---|
| 7.1 | Institutional Values and Social Responsibilities |
| 7.1.1 QlM | **Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years** |
| 7.1.4 QlM | **Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)** |
| 7.2 | Best Practices |
| 7.2.1 QlM | **Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual** |
| 7.3 | Institutional Distinctiveness |
| 7.3.1 QlM | **Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words** |

Qualitative analysis of Criterion 7

All institutional practices, procedures and activities has been following gender equality. The Institute has ensured the provision of an inclusive environment which is evident from the presence of tolerance and harmony among the students and staff members towards predominant cultural, regional, linguistic, communal and socioeconomic diverse environment in the Institute. In addition to the academics, the Institute has constantly worked upon the holistic development of all the individuals. Institute has already consist of initiatives like use of alternate Energy, Green Campus, West Management, Disable friendly environment, Water conservation with regular monitoring by having energy and green audit. Facilities such as lift, ramp are adequate but needs more in number. Bus facilities for the local students may be provided to facilitate the transportation. The college also celebrate anniversary of legendry personalities.

In line with its commitment towards the continuous quality improvement, the Institute has adopted many best practices. Among them are the LEAD (Learning, Empowerment & Academic Development) Mentorship Programme for students, which has its focus not only their personal and academic growth but also their physical and mental health through personalized mentoring during all the years of Engineering and Management Course. Another best practice - Progressive Technical & Management Education through Multi-collaborative Approach emphasizes and ensures the 360-degree development of the students through unique activities such as Smart Campus Project – Project based Learning Approach, Web-based Learning Platforms and Industry – Institute Collaboration which make them industry-ready in today's competitive environment.

The "Project Bandhan" initiative by the Institute has been making impactful contribution towards the betterment of underprivileged section of the society which aptly justifies the priority and thrust of the Institute and MVP Samaj Trust: "Wellbeing and Happiness of Masses".

**Section III:OVERALL ANALYSIS**based on Institutional strengths.Weaknesses,Opportunities & Challenges(SWOC)(up to 500 words)

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| Overall Analysis |
|---|

**Strength:**

- Part of a bigger group of educational institute.
- Maratha Vidya Prasarak Samaj is known for long standing reputation in social welfare activities
- Qualified and energetic faculty.
- Institute departments are well constructed in accordance with the student's requirement and also equipped with necessary ICT base infrastructure
- Effective mentoring and counselling system
- Retention of faculties is good
- The institute is conducting social awareness and career guidance workshops in different schools and colleges in the state.

**Weaknesses:**

- Limited research projects funded by State and Central Government agencies.
- Publications in peer reviewed and indexed journals of repute is less
- Limited networking with funding agencies and other organizations
- Less admissions in Engineering PG programs
- Limited exposure to the students and faculties

**Opportunities:**

- To move for autonomous status
- It has the opportunities for introduction of more industry oriented technical programs/courses.
- It has ample possibilities to undertake innovative and incubation centers for entrepreneurship and developmental programs.
- It is multi- faculty institution having potentiality to start Research centers
- The institute through their faculties has great scope for carrying out research projects and scholarly publication.
- Strong relationship with alumni

**Challenges:**

- Starting professional courses as per the demand of the society and industry
- Effective Implementation of NEP-2020 UG Level
- Strategic collaborations with national and international Higher Education Institutions.
- Scope of progression to higher studies
- Improvement in communication skill among the students

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## Section IV:Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- Establish relevant research laboratories facility and encourage quality research

- Inculcate the research culture in faculty members and motivate them to publish in peer reviewed journals of repute.

- Further measure should be taken to develop communication and soft skill among the students

- Industry interaction is to be further promoted to strengthen the placement scenario.

- Initiate incubation and startup activity

- IT infrastructure and Sport facility to be upgraded.

- Arranging GATE and other competitive examination classes in campus to motivate students

- Alumni Association may be further activated.

- The institute campus needs improvement in wi-fi connectivity

- More number of industrial visits should be organized.

**I have gone through the observations of the Peer Team as mentioned in this report**

**Signature of the Head of the Institution**

( Dr. Devane Sabsh R )

**Seal of the Institution**
**Principal**
M.V.P. Samaj's K.B.G.T. College of Engineering
Udoji Maratha Boarding Compound
Gangapur Road, Nashik- 422 013

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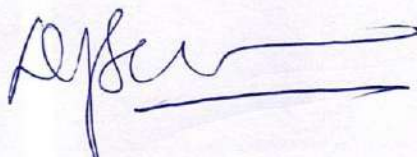
| Sl.No | Name | | Signature with date |
|---|---|---|---|
| 1 | DR. DANANJAYAN PERUMAL | Chairperson | |
| 2 | DR. DAYANAND SAVAKAR | Member Co-ordinator | |
| 3 | DR. ASHESH TIWARI | Member | |
| 4 | Dr. Ruchi Tripathi | NAAC Co - ordinator | |

Place   NASHIK

Date   10$^{th}$ Feb. 2023

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| | Peer Team Visit Schedule | Time |
|---|---|---|
| **Day 0** | *Peer Team Discussion (Pre-visit meeting at the place of stay)* | *17:00 – 19:00 hrs* |
| | *DAY - 1* | |
| **Day - 1** | *Presentation by the Head of the Institution/Principal* | *9:00 – 09:45 hrs* |
| | **Focus on Criterion I : Curricular Aspects** | |
| **Day - 1** | <u>*Activities / Meeting*</u><br><br>❖ *Meeting and Interaction with Heads of Department*<br><br>*(Planning and documentation for curriculum delivery, Cross cutting issues integrated into the Curriculum etc…)* | *09:45 – 10:30 hrs* |
| | **Focus on Criterion II : Teaching-Learning and Evaluation** | |
| **Day - 1** | <u>**Activities / Meeting**</u><br><br>❖ *Visit of selected Departments (not more than 50% of the Departments to be selected by the Peer Team/HEI)*<br><br>*(Assessment of learning levels of students, Student centric methods for enhancing learning experiences, Innovation and creativity in teaching-learning, Reforms, Transparency and Grievance-redressal mechanism in Continuous Internal Evaluation (CIE), Adherence to Academic Calendar for conduct of CIE, Statements & Attainment of POs, PSOs & COs etc….)* | *10:30 – 12:15 hrs* |
| | **Focus on Criterion III : Research, Innovations and Extension** | |
| **Day - 1** | <u>**Activities / Meeting**</u><br><br>❖ *Visit to Laboratories, latest research equipments, Computer centre, Incubation Centre, Central Instrumentation Centre, Media Laboratory/Commerce lab, Studios etc.., (if applicable)*<br><br>❖ *Meeting and Interaction with Head of the Departments/ Teachers etc..,*<br><br>**(Research Committee, Collaborations, Eco-system created for innovations, Extension activities, NCC, NSS etc…….)** | *12:15 – 13.00 hrs* |
| **Day - 1** | ❖ ***Lunch on meeting:** Meeting with the Governing Body /* | *13:00 – 14:00 hrs* |

| | | | |
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| | Management/State Govt. Representatives / University representatives. | | |
| **Focus on Criterion IV : Infrastructure and Learning Resources** | | | |
| Day - 1 | **Activities / Meeting**<br><br>❖ *Visit to Physical Facilities i.e. Library, Sports, Gymnasium, Yoga Center, Computer Centre, etc..,*<br>❖ *Onsite Interaction with Office of DSW, Canteen, Hostels, Health centre, etc.,*<br><br>*(Facilities for teaching – learning, sports, games etc.., automation of library, Collection of rare books, manuscripts, updated IT facilities including Wi-Fi, procedures for maintenance and utilization of physical, academic and support facilities etc…)* | | *14:00 – 14.45 hrs* |
| **Focus on Criterion V : Student Support and Progression** | | | |
| Day - 1 | **Activities / Meeting**<br>❖ *Visit to Placement Cell, Career Counseling Centre, Language Lab, Anti Raging Cell, Anti-Sexual Harassment Cell etc.,*<br>❖ *Interaction with Students, Alumni & Parents (may include Student Satisfaction Survey Guidance)*<br><br>**(Student Council & representation of students on academic & administrative bodies/committees, Contribution from Alumni Association/Chapters etc….)** | | *14:45 – 16:15 hrs* |
| **Focus on Criterion VI : Governance, Leadership and Management** | | | |
| Day - 1 | **Activities / Meeting**<br><br>❖ *Meeting with the Coordinator-IQAC, IQAC members in IQAC office.*<br><br>❖ *Interaction with Administrative Officer, Finance Officer and other Non-teaching staff.*<br><br>*(The Governance & Leadership of Institution, Organisational Structure, perspective/Strategic plan and deployment documents, welfare schemes, performance appraisal system for teaching and non-teaching staff, Internal and external audits, mobilization of funds and optimal utilization of resources, IQAC set up as per norms, contribution of IQAC etc.....)* | | *16:15 – 17.15 hrs* |

| Day - 1 | *Cultural programmes by Students* | *17.15 – 18:00 hrs* |
|---------|-----------------------------------|---------------------|
| Day - 1 | *Team Discussion at place of stay* | *19:00 – 20:30 hrs* |

| | **DAY - 2** | |
|---|---|---|
| | **Focus on Criterion VII : Institutional Values and Best Practices** | |
| Day - 2 | **Activities / Meeting**<br><br>❖ *Review of physical facilities such as safety and security, Counseling, Ramp/Rails, skill development centres etc., and review of alternative energy initiatives, rain water harvesting, waste management system etc.,*<br><br>❖ *Meeting and Interaction with Head of various committees/cells.*<br><br>❖ *Review of best practices and Institutional Distinctiveness*<br><br>**(Gender sensitisation, Environmental Consciousness and Sustainability measures, Green practices, Human values and professional Ethics, Best Practices, Institutional distinctiveness etc....)** | *09.00 – 09.45 hrs* |
| **Day-2** | *Report writing, Checking Documentary evidences, if any. Discussion and modifying the draft Peer Team Report and finalization, Visiting to facilities which has not been covered so far............(to be done within the Institution premises)* | *09.45 – 12:15 hrs* |
| **Day-2** | *Discussion with Head of Institution and IQAC Co-ordinator on outstanding issues* | *12:15 -13.00 hrs* |
| **Day-2** | *Lunch* | *13:00 - 14:00hrs* |
| **Day-2** | Report writing continues........... | *14:00 - 15:00hrs* |
| **Day-2** | *Sharing the Peer Team Report with Head of the Institution* | *15:00 - 16:00hrs* |
| **Day-2** | *Finalizing the Peer Team Report*<br>**(Signatures to obtain from Head of the Institution and Peer Team Members on,**<br>**i). Peer Team Report;**<br>**ii). Visit Schedule;**<br>**iii). Code of Conduct and Ethical standards)** | *16:00 - 17.00hrs* |

| Day-2 | *Exit Meeting* | *17:00 - 17.30hrs* |
| --- | --- | --- |

**Principal**
M.V.P. Samaj's K.B.G.T. College of Engineering
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