



MARATHA VIDYA PRASARAK SAMAJ'S
KARMAVEER ADV. BABURAO GANPATRAO THAKARE
COLLEGE OF ENGINEERING



Permanently Affiliated to Savitribai Phule Pune University Vide Letter No: CA/1542
& Approved by AICTE New Delhi Vide Letter No: 740-89-32 (E) ET/98
AISHE Code - C-41622

www.kbtcoe.org

Academic year 2020-21

Name of Board : Internal Quality Assurance Cell (IQAC), KBT COE, Nashik
Meeting Location : Online Media: Zoom Cloud Meeting. Meeting ID: 83715276623
Date : 31/10/2020
Time : 1:30 pm

Members present

Prof .N.B.Desale	Vice Principal
Mr.D.D.Kulkarni	Coordinator
Ms. S. J. Shinde	Registrar
Dr. S.J. Kokate	Dean, Academics
Dr. S.B. Sonawane	Dean, R & D
Mr.B.J.Pawar	Dean, Student affairs
Dr.A.R.Kulkarni	Dean, Industry-Institute
Mr. S. M.Gawale	Local Committee
Mr. S. V. Bachhav	NAAC Committee
Ms. R.R. Shewale	Member, NAAC
Mr. B. S. Tarle	Member
Ms. S. M. Jagtap	Member
Dr. S. M. Bhati	Member
Mr. L.C. Sontakke	Member
Ms. R. R. Tajanpure	Member
Mr. Y.P. Patil	Member
Ms. G. M. Shirsat	Mechanical Engg.
Mr. P. D. Aher	Civil Engg.
Mr. V. E. Raundal	Member, ERP
Mr. M. H. Chaudhari	Member, ERP



Mr. D. D. Kulkarni, IQAC, Coordinator welcomed respected Vice Principal, Prof N. B. Desale, Local Committee Member Mr. S. M. Gawale, and all IQAC members. Mr. D.D.Kulkarni, IQAC coordinator, briefed about the agenda of the meeting. All the members discussed on various points in the agenda and following decisions are approved.

Sr. No.	Agenda Items	Discussion
1	To take review of earlier meeting.	<p>Mr. D. D. Kulkarni, IQAC coordinator presented the minutes of meetings of earlier meeting held on 29th June 2020.</p> <p>Action taken: Vice-Principal and all the committee members approved the minutes of meetings of earlier meeting uploaded on institution website</p> <p>https://kbtcoe.org/internal-quality-assurance-cell-iqac/iqac-minutes-of-meeting/</p>
2	<i>To conduct academic and administrative (AAA) audit</i>	<p>Internal academic and administrative audit of various departments was not carried out till October 2020 because of the Covid-19 pandemic. Mr. D. D. Kulkarni informed that internal audit will be conducted after the declaration of Final Year Engineering result. No external Audit will be conducted.</p> <p>Departments will submit the information regarding the audit in the format circulated and then the audit committee members will physically verify the information submitted. A detail report has to be submitted to the IQAC coordinator. Discrepancy if any, found in the information has to be complied and acknowledge to IQAC coordinator.</p> <p>Action taken: Audit is scheduled in December 2020</p>
3	Discussion on Institution Governance	<p>Mr. D. D. Kulkarni informed Mr. Gawale sir about Institution Governance policy formed regarding roles and responsibilities of every member of Institute. Vice Principal, Prof N. B. Desale also added that this is an initiative taken at Institute level to keep track of work in progress and work completed by different members of Institute. Dean academics, Dr. S. J. Kokate told that</p>



		different Accreditation processes like NAAC and NBA, give weightage to Institution governance. So, Institute has started this initiative. Action taken: The Institution governance is implemented
4	Review of Annual Quality Assurance Report 2019-20	All the department IQAC coordinators will review the data of AQAR once and then Mr. D. D. Kulkarni will start AQAR data filling on NAAC website. Dr. S. J. Kokate added that AQAR can be submitted till 31 st December 2020. Action taken: All department members verified the AQAR data and acknowledged for submission
5	Any other issues raised by IQAC members	Mr. S. M. Gawale, Local Committee Member was informed about AQAR data preparation and data filling procedure by Mr. D. D. Kulkarni Action taken: AQAR data filling completed before 31 st December 2020



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Principal
PRINCIPAL

M.V.P. Samaj's K.B.G.T. College of Engineering
Udoji Maratha Boarding Compound
Gangapur Road, Nashik - 422 013.



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Name of Board : Internal Quality Assurance Cell (IQAC), KBT COE, Nashik
Meeting Location : T&P Conference Hall
Date : 06/03/2021
Time : 2:00 Pm

Members present

Members	Designation
Dr.S.R.Devane	Principal
Prof.N.B.Desale	Vice Principal
Mr. D. D. Kulkarni	Coordinator
Ms. S. J. Shinde	Registrar
Dr. S.J. Kokate	Dean, Academics
Dr. S.B. Sonawane	Dean, R & D
Mr. B. J. Pawar	Dean, Student Affairs
Dr.A.R.Kulkarni	Dean, Industry-Institute Cell
Mr. S. M.Gawale	Local Committee Member
Mr. Pravin P.Shelke	Alumni
Mr. S. V. Bachhav	NAAC Committee Members
Ms. R.R. Shewale	NAAC Committee Members
Ms. S. M. Jagtap	E & T.C. Engg.
Ms. G. M. Shirsat	Mechanical Engg.
Mr. P. D. Aher	Civil Engg.
Mr. Y.P. Patil	Instrumentation Engg.
Ms. R. R. Tajanpure	I.T.
Mr. B.S. Tarle	Computer Engg.
Dr. S. M. Bhati	Engg. Science



Mr. D. D. Kulkarni, IQAC Co-ordinator welcomed respected Principal Dr. S. R. Devane, Vice principle Prof. N. B. Desale, local committee member Mr. S. M.Gawale, Alumni Mr. Pravin Shelke all Deans, and IQAC departmental co-ordinators. Mr. D. D. Kulkarni, IQAC co-ordinator briefed the agenda of meeting. All the members discussed on various points in the agenda and following conclusions were made.

Sr. No.	Agenda Items	Discussion
1	To take review of earlier meeting.	<p>Mr. D. D. Kulkarni, IQAC coordinator presented the minutes of meetings of earlier meeting held on 31/10/2020. Principal and all the committee members approved the minutes of meetings of earlier meeting. Institution governance policy is uploaded and Excel sheet to take review of it is shared among faculty members to take review of their work.</p> <p>Action taken: Principal and all the committee members approved the minutes of meetings, which is uploaded on institute website http://kbtcoe.org/iqac-minutes-of-meeting/</p>
2	To discuss plan of institution for academic year 2020-21.	<p>IQAC co-ordinators and members prepared and submitted the action plan of institute for academic year 2020-21. The action plan is prepared according to the criteria's of the NAAC. All the members agreed on the action plan prepared and was approved.</p> <p>Plans of institution for next year</p> <ol style="list-style-type: none"> 1. Institute is preparing for national board of accreditation (NBA). 2. Implementation of ICT/e-governance in all the administrative & academic section to make the campus fully automated. 3.To strengthen Outcome Based Education (OBE) echo system in teaching learning process 4.To organize and attend conferences, workshops, STTPs, FDPs, seminars, webinars and encourage the faculty for industrial training 5. To upgrade the examination & evaluation system of the college through regular online – MCQ's exam pattern, Mock Test & prepare the students for various competitive examination in a better way. 6. To ensure a plastic free, Junk food free & Tobacco free campus & make the campus eco-friendly. 7. Strengthening the Alumni database & their contribution at the departmental level. 8. To enhance & upgrade the resources of Laboratory facilities for creating Advanced Research Environment. 9. Timely submission of AQAR for the upcoming academic session. 10.To depute faculty for higher education and research



		<p>11. Encouraging faculty members to complete their doctoral degrees and to continue research activities through quality publications, patents and research projects.</p> <p>12. To improve industry relevant research project / consultancy/ training activities.</p> <p>Action taken: NBA Prequalifier is uploaded and SAR will be submitted till 30th Sept. 2021 for 5 departments..</p> <p>Mentoring process is carried out to focus on self learning and other aspects.</p>
3	Annual quality assurance report 2019-2020	Action taken: AQAR report has been prepared and uploaded on NAAC website. Discussion done on future plans to be submitted in AQAR
4	Any other issue raised by IQAC member	<p>Dr. S. J. Kokate and the members discussed about</p> <ol style="list-style-type: none"> 1. Activities supporting research. 2. In-house manufacturing. 3. Alumni contribution for the institution. 4. Industry interactions. 5. New facility creation in campus and its utilization. <p>Action taken: International conference organized by IT department, multidisciplinary smart campus projects are motivated, Expert talks of alumni are organized, Different industry interactions are carried under MoUs</p>



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Name of Board : Internal Quality Assurance Cell (IQAC), KBT COE, Nashik
Meeting Location : Online Media: Zoom Cloud Meeting. Meeting ID: 9719756331
Date : 18/06/2021
Time : 2.00 pm

Members Present

Members	Designation
Dr. S. R. Devane	Principal
Prof. N. B. Desale	Vice Principal
Mr. D. D. Kulkarni	Coordinator
Ms. S. J. Shinde	Registrar
Dr. S. B. Sonawane	Dean, R & D
Mr. B. J. Pawar	Dean, Student Affairs
Dr. A. R. Kulkarni	Dean, Industry-Institute Cell
Mr. S. M. Gawale	Local Committee Member
Mr. Pravin P. Shelke	Alumni
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Dr. S. M. Bhati	Engg. Science
Mr. L. C. Sontakke	MBA

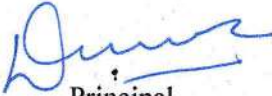
Mr. D. D. Kulkarni, IQAC Coordinator welcomed respected Principal Dr. S. R. Devane, Vice Principal Prof. N. B. Desale, all Deans, Mr. Pravin Shelke Alumni, local committee member and



IQAC departmental coordinators. Mr. D. D. Kulkarni, IQAC coordinator briefed about agenda of meeting. All the members discussed on various points in the agenda.

Sr. No.	Agenda Items	Discussion
1	To take review of earlier meeting.	Mr. D. D. Kulkarni, IQAC Coordinator presented the minutes of meetings of earlier meeting held on 6/3/2021. He also informed that Institution action plan is submitted to NAAC and status of AQAR is accepted. Principal and all the committee members approved the minutes of meetings of earlier meeting. Action taken: Principal and all the committee members approved the minutes of meetings, which is uploaded on institute website_ http://kbtcoe.org/iqac-minutes-of-meeting/
2	Discussion on Student Satisfaction Survey (SSS) and facility feedback	Since previous SSS and facility feedback is not applicable due to COVID-19 Pandemic. Principal Sir advised to design a new form for online survey. All committee members were requested to suggest the questionnaire till 22 nd June. Action taken Suggestions regarding SSS and facility feedback are collected and accordingly form is prepared and circulated to students.
3	AAA 2020-21	Internal Academic & Administrative Audit will be conducted in third week of July. Conduction of external Audit will be decided based on the pandemic situation in coming days. AQAR preparation will start after BE result. Action taken: AQAR reports collected from all departments
5	Any other issue raised by IQAC member	1. Information related to NBA Pre-qualifier submission is given to LMC member Mr. Gawale Sir. 2. Discussion on increase in number of multidisciplinary projects is done. 3. ATR should be signed by IQAC coordinator Action taken: multidisciplinary projects are motivated





Principal

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