

# Central Library

## OPAC HELP MANUAL

### OPAC System:

- It is searchable by Title, Author, Publisher, Keyword, Accession Number etc.
- Arrival of new books is informed through OPAC Search.
- Using OPAC one can get the location of the required book at their remote place.

**STEP 1: Click This Symbol Then Log in to OPAC Window**

WELCOME TO NDMVPS's ... x WELCOME TO NDMVPS's ... x WELCOME TO NDMVPS's ... x SyNchRonik Inc. - SackInfo 2.5 x +

10.65.0.11/Default.aspx

Karnaveer Adv. Baburao Ganpatrao Thakare  
COLLEGE OF ENGINEERING

ERP

Event Calander

January		February 2017					March	
Mon	Tue	Wed	Thu	Fri	Sat	Sun		
30	31	1	2	3	4	5		
6	7	8	9	10	11	12		
13	14	15	16	17	18	19		
20	21	22	23	24	25	26		
27	28	1	2	3	4	5		
6	7	8	9	10	11	12		

Log in

admin099

.....

Forgot your password ???

Log in

Notice

STUDENT REDRESSAL CELL 2016-17

MVP Staff Insurance Policy Details and  
Claim forms

" The difference between a successful person and others is not a lack of strength, not a lack of knowledge, but rather a lack of will."

Designed, Developed & Maintained by SyNchRonik Inc.

11:59 AM  
2/16/2017

**CLICK HERE**

**STEP 2:**

**CASE 1:** *If You Want to Search by TITLE click on TITLE*

**CASE 2:** *If You Want to Search by AUTHOR click on AUTHOR dialog box,*

*(Put surname first)*

**CASE 3:** *If You Want to Search by TITLE, AUTHOR, PUBLISHER, SUBJECT and ISBN then click on*

**Web OPAC search**

Search For

Write your keyword here and click on search records will display

With Keyword

Title  Author  Publisher  Subject  ISBN  Price  Discount  Place Of Publication  Class No.

As Part  As Full  Directory

Select "Title" if you want to search by Book Title. Select "Author" if you want to search by Author Name. Select "Publisher" if you want to search by Publisher Name.

**JOURNAL**

With Keyword

Title  Author  Publisher  Subject  Issue No  Volume No.

As Part  As Full  Directory

**STEP 3: Write your keyword here and click on search records display**



**STEP 4: Click on select button for the location**



**Click on select button for the location**

## STEP 5:

# Location of the book

AACR 2

Status	Accession No.	Location	Title
O-On Shelf	5294-O	R31-B (006-423)	COMPUTER GRAPHICS, PRINCIPLE AND PRACTICE / A.V. DAM;
L-Lost	5295-O	R31-B (006-423)	FOLEY J.D.
F-For Binding	5296-O	R31-B (006-423)	e Vol. PEARSON, 2003
W-Withdraw	5297-O	R-32	1174 p.
D-Damaged	5298-O	R155-	Price RS 450
R-Repair	5299-O	R31-B (006-423)	COMPUTER ENGINEERING
I-Issued			

Location

Accession No. 5294 Location - R31-B (006-423) (TEXT-BOOK)  
Accession No. 5295 Location - R31-B (006-423) (TEXT-BOOK)  
Accession No. 5296 Location - R31-B (006-423) (TEXT-BOOK)  
Accession No. 5297 Location - R-32 (TEXT-BOOK)  
Accession No. 5298 Location - R155- (REFERECTION SECTION) (TEXT-BOOK)  
Accession No. 5299 Location - R31-B (006-423) (TEXT-BOOK)

**Status of the book**

**Location/ Rack no of the book**

## DO's:

1. Put TITLE Correctly
2. When You Search By Author Then Put First Author's Surname
3. Please Used Search For All
4. Used Tabs AS Full, As Part AND With Keywords.
5. Used Only the Keywords (Ex. AND, OR, Not, ETC).
6. When You Search Journals Then Put Only Journals Name

## DON'T:

1. Don't Used any Symbols in OPAC Search (Ex. @,\$,&...ETC)
2. Don't Put Author Name, Middle Name.
3. Don't Used Author Name In Journals.